

INFORMATION APPLICANTS MUST PROVIDE

The applicant (Homeowner) must provide the following information:

PROOF OF OWNERSHIP

- A) property deed (no outstanding debt)
- B) bill of sale (if a trailer) (no outstanding debt)
- C) If living in a trailer you must own the land or have a 16th section lease with 10 years remaining on the lease

PROOF OF INCOME FOR ALL ADULTS IN THE HOUSEHOLD

- A) This year's veterans' benefit letter (for 2017) (Need Updated Letter)
- B) This year's social security benefit letter (for 2017) (Need Updated Letter)
- C) If working four most recent check stubs for this year (for 2017) and verification of income form signed by employer
- D) If receiving child support payments a copy of the court order and any amendments (for 2017) (need sixteen months of payments)
- E) If receiving other forms of income support documentation for last year and this year (for 2017).

PROOF OF 12 MONTHS OCCUPANCY BY THE HOMEOWNER (NEED ONE OF THE FOLLOWING)

- A) ELECTRIC BILLS MONTHLY PRINT OUT FROM July 2015 TO PRESENT OR A STATEMENT FROM THE ELECTRIC COMPANY
- B) GAS BILLS MONTHLY PRINT OUT FROM July 2015 TO PRESENT OR A STATEMENT FROM THE GAS COMPANY
- C) WATER BILLS MONTHLY PRINT OUT FROM July 2015 TO PRESENT OR A STATEMENT FROM THE WATER COMPANY

HOUSEHOLD MEMBERS AND HOUSEHOLD INCOME

- A) ALL INDIVIDUALS IN THE DWELLING UNIT WILL BE COUNTED AS PART OF THE HOUSEHOLD
- B) ALL INDIVIDUALS IN THE DWELLING UNIT MUST BE RELATED AND/OR A LEGAL RELATIONSHIP MUST EXIST
NOTE; IF A CHILD IS LIVING WITH A RELATIVE, THE INDIVIDUAL MUST HAVE LEGAL CUSTODY OF THE CHILD, THROUGH A COURT ORDER.
- C) ALL INCOME IN THE DWELLING UNIT WILL BE COUNTED AS HOUSEHOLD INCOME (INCLUDING INCOME OF COLLEGE STUDENTS).

IF YOU HAVE ADDITIONAL QUESTIONS CONTACT JAMES CURTIS SMITH AT 601-214-5966.